

Minutes of the Public Works Committee - June 15, 2006

The meeting was called to order at the Highway Operations Facility at 8:30 a.m. by Chair Herro.

Present: Chair Ken Herro, County Board Supervisors Joe Marchese, Jeff Morris, Karl Nilson, David Swan and Peter Wolff (left at 10:55 a.m.); Absent: Fritz Ruf

Staff Present: County Board Chief of Staff Lee Esler, Legis.Associate Sandra Meisenheimer

Also Present: Public Works Director Rich Bolte, Building Operations Mgr. Mark Keckeisen, Building Operations Supervisor Jim Elsbury, Engineering Services Mgr. Gary Evans, Highway Operations Mgr. Steve Geiss, Patrol Supervisors Jeff McLaughlin, Randy Schulz, and Dave Markiewicz; Parks and Land Use Director Dale Shaver, Senior Landscape Architect Everett Powell, Supervisor Keith Hammitt

Future Agenda Items

1. Swan asked to have a tour scheduled at the Waukesha County Communications Center. Esler said that tour could be combined with a brief walk up to the cemetery on the hill behind the WCC, which gives a commanding view of the surrounding grounds.
2. Herro said at the next meeting there will be a discussion on the courts and courts tower with Dennis Cerreta, Architectural Services Mgr. Dispatch, the new jail, and Health & Human Services will be scheduled in the future.

Approve Minutes of June 1, 2006

Motion: Swan moved, second by Marchese, to approve the minutes of 6/1/06. **Motion carried 6 – 0.**

Executive Committee Report of the Last Meeting on June 5, 2006

Herro reviewed items that were discussed and/or considered at the last meeting. Esler also discussed a few issues.

Report by Committee Member Attending Airport Commission Meeting

Herro asked what should we do regarding this item since no one on the committee is a member of the Airport Commission? Sandi Meisenheimer suggested inviting Supervisor Genia Bruce, a member of the Airport Commission, to appear periodically to give status updates.

Discuss and Consider Bids for Electrical Upgrades at the Exposition Center to the Beef, Swine, Dairy and Horse Barn Buildings

Keckeisen and Elsbury were present. Keckeisen stated that this bid is for the electrical upgrades at the various barns on the Expo grounds. The bids came in at the established budget and the recommendation is for Hogan Electric. Herro asked is this in the budget? Keckeisen said yes. This is Capital Project #200501.

Motion: Marchese moved, second by Swan, to approve the bid from Hogan Electric, Inc. in the amount of \$126,800. **Motion carried 6 – 0.**

Esler explained the Request for Proposal (RFP) process. It is for professional services such as engineering, architectural, consultants, etc., and the service being provided requires an evaluation of individuals because it is not just the dollar amount. The dollar amount ranges from 25-40% of the point value. The bids before the committee today are public bids and according to statutes anything

over \$20,000 is subject to bid. The law requires that the lowest bid be accepted. However, Esler said, there could be some matters of discretion where you would reject the low bid and accept another bid. In those cases, you would receive advice from counsel.

Discuss and Consider Bids for the Campus Carpet Project – Carpet Installation

Keckeisen said there is a Building Improvement Plan where funds are set aside (a set amount each year) to do projects such as carpet replacement, painting, equipment changes. A certain amount of carpeting is changed every year, and this year it will be replaced in the Administration Center (1st floor; 3rd floor), Courthouse (Ground floor; 1st floor), and Mental Health Complex (1st floor).

Nilson asked if United Flooring was the lowest bidder. Elsbury said they were the only bidder. Keckeisen said the county piggy-backs on the price list with the State of Wisconsin so there really is not a lot of profit on carpet purchases. Keckeisen offered to take the committee on a tour of the areas that need carpeting replaced.

Motion: Marchese moved, second by P. Wolff, to approve the bid from United Flooring in the amount of \$43,462.64 for the carpeting purchase and installation at the Administration Center, Courthouse and Mental Health Complex. **Motion carried 6 – 0.**

Correspondence

Esler updated the committee on a meeting he attended this week with the Department of Transportation (DOT). Also in attendance were Duwayne Johnson (Regional Director), Donna Brown, and Bob Anderson of DOT; Public Works Director Rich Bolte and Engineering Services Mgr. Gary Evans. This meeting was a follow up to the DOT's appearance at the Executive meeting of March 27, 2006, concerning the transfer of Meadowbrook Road, CTH TT and CTH TT South (Merrill Hills Road) to the State highway system. Esler said there will be another meeting with the DOT in a month to share information about such things as alignment, planned acquisition, who would be the lead player in the development, time tables, etc. These discussions are all very preliminary at this point.

Esler also updated the committee on the potential of the county building a research building at UW-Waukesha. Esler said he is meeting with the parties involved (UW-Milwaukee, UW-Waukesha) and also attending related meetings concerning this overall issue.

Consider Proposed Ordinance: 161-O-022 Laying Out, Relocation and Improvement of CTH "Q", Project I.D. 02-2751(13)(B), Colgate Road to CTH "Y" – Town of Lisbon, Town of Richfield, Village of Menomonee Falls, Village of Germantown, Waukesha County, Washington County

Bolte and Evans reviewed the ordinance, which is a relocation order and required by Wisconsin State Statutes. Evans distributed a map and explained that this is the second portion of Highway Q that is being worked on. Bolte stated the relocation order is the standard document that allows the county to buy the right of way.

Herro asked what are the land acquisition costs of this project? Bolte said the entire land acquisition budget for this project (Highway 175 all the way to Colgate Road) is \$1.1 million for 3.3 miles of roadway. Herro asked what are the construction costs? Evans said by the time they are done it will be approximately \$13 to \$14 million, which is \$3.8 million per mile.

Motion: Marchese moved, second by P.Wolff, to approve Ordinance 161-O-022. **Motion carried 6 – 0.**

Status Update on the Agreement with Dodge County for CTH “P” Construction in Waukesha County

Bolte said this is an update to keep the committee informed. Dodge County decided they wanted to do some alignment work on their piece of Highway P. When they did their engineering, they discovered that the only way they could terminate the project was to do some construction inside Waukesha County so they asked the county to purchase the right of way. The county will pay for the right of way and Dodge County will pay for construction. It will be built next year.

Review Functions Performed by the Highway Operations Division of the Public Works Department

Bolte gave an overview of Highway Operations. He said all numbered highways are state highways and all highways with letters are county owned. There is an agreement with the State of Wisconsin to maintain their highways as well as the interstate which they are reimbursed for. The county for operational purposes is divided into four quadrants and each quadrant has a substation (Nashotah, Sussex, New Berlin and North Prairie). The operational budget for highways is in the \$5 million range plus a little more for traffic signals and signs. Herro asked is there tax levy? Bolte said there is a combination of tax levy and State Transportation Aids. The State highway operations budget is at zero tax levy. When it comes to work for the State, they pay for the actual hours of labor of Waukesha County employees. The rate they pay is separate and unique for Waukesha County and is according to what the particular labor contract calls for. Equipment rates (trucks, plows, graters, loaders) are paid out on a statewide average of costs. The county does share equipment with municipalities in Waukesha County. They do not do any road construction (paving or laying asphalt) or build roads (contractors build). Bolte said the county pays for illumination only at county traffic signals. Where a number highway meets a letter highway, it belongs to the number highway. Where a letter highway meets a town, city or village highway, it is considered a county intersection.

Swan asked can you estimate in your operations how much time is spent on state roads versus county roads during an average year? Bolte said the lane mileage is pretty similar. Geiss said it is about 60/40. There are approximately 1,000 lane miles for the state as well as the county. In addition, Bolte said when he was hired in 1984 there were 10 traffic signals and now in 2006 there are 82, which indicates this has been a growth area.

Herro said he would like the discussion in the next two years to be -- what are we going to do with our county roads? Do we want to limit some of the roads we are taking over in Brookfield to two lanes if we don't want to maintain them in the future and pay for the land rights to build two more lanes, etc. Bolte said you will see in the capital plan that there is a cost of operation in the capital budget request, i.e., it costs \$5,000 per year to maintain traffic signals and “X” amount to maintain a mile of road. If we add more lane miles to the county highway system, it is going to cost us more to maintain them or we will have to lower the standards.

In conclusion, Geiss showed a 15 minute video of highway operations -- substations, repair work at various locations, loading of salt onto trucks, use of tub grinder, culvert lining process, and installation of fence posts to name a few.

Future Agenda Item

Use of equipment and salt loading at highway substations. Bolte stated the policy now is for only county employees to operate county equipment. The question is does the county wish to modify its policy to allow other municipal employees to use county equipment.

P.Wolff left the meeting at 10:55 a.m.

Tour of the Highway Operations / Central Fleet Building Complex

The committee went on a tour of the Highway Operations complex at approximately 10:30 a.m. They returned at 11:00 a.m. to finish the business portion of the meeting.

Discuss and Consider Changes in the Courthouse Campus Parking Regulations and Discuss Signage Changes

Shaver and Powell were present to explain the changes in parking regulations and signage. Shaver said there are some changes that have to be made because parking habits have changed, there are some issues on past regulations, and the controlled access plan will necessitate changes. Powell distributed two maps – (1) the existing signage plan, and (2) the proposed signage plan with changes highlighted. He reviewed the addition of 4 handicapped stalls in front of the Admin. Building and 2 at Public Health. Most of the changes are in the Sheriff's courtyard area where 11 handicapped stalls are being reduced to 4. Powell reviewed the addition of some 90-minute parking at the Juvenile Center and the "no parking at anytime" signs along Riverview.

Esler said for everyone's information in regard to jail visitation, it is pretty much unrestricted from 7:00 a.m. to 9:30 p.m. and, once people find the jail entrance, they will park in the 90 minute area. By visitation being unrestricted, parking is on a first come/first serve basis so those parking stalls next to Riverview are occupied continuously.

Everett continued on by explaining where others park -- maintenance mechanics, judges, etc. as the committee asked questions. The total number of parking stalls unofficially is 1,137 but does not include spaces reserved for county vehicles.

Motion: Nilson moved, second by Marchese, to approve the changes to the parking lots as described in Revision 5/31/06. **Motion carried 5 – 0.**

Motion to adjourn: Nilson moved, second by J.Morris, to adjourn the meeting at 11:35 a.m. Motion carried 5 – 0.

Respectfully submitted,

Joe C. Marchese
Secretary

/sm